

# Create eduID and RedCap account

Princess2 trial



**Karolinska  
Institutet**

**SÖS**  
SÖDERSJUKHUSET

# Visit [eduid.se/#](https://eduid.se/#)



eduid is easier and safer login.

Create an eduid and connect it to your identity to gain access to services and organisations related to higher education.

eduid is easier for you because you only have to remember one password and safer for the Universities because it is connected to a real individual.

You can read more about eduid at [Sunet](#)



CREATE YOUR EDUID

LOG IN

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## Register: Enter your details

Once you have created an eduID you will be able to log in and connect it to your identity.

First name\*

Last name\*

Email address\*



CREATE EDUID

# Validate the code



 Generate a new image

Enter the code from the image

CANCEL

CONTINUE

# Register: Approve terms of use

To create your eduID you need to accept the eduID terms of use.

## The following generally applies:

- that all usage of user accounts follow the laws and by-laws of Sweden,
- that all personal information that you provide, such as name and contact information shall be truthful,
- that user accounts, password, security keys and codes are individual and shall only be used by the intended individual,
- that SUNET's ethical rules regulate the "other" usage.

## SUNET judges unethical behaviour to be when someone:

- attempts to gain access to network resources that they do not have the right to
- attempts to conceal their user identity
- attempts to interfere or disrupt the intended usage of the network
- clearly wastes available resources (personnel, hardware or software)
- attempts to disrupt or destroy computer-based information
- infringes on the privacy of others
- attempts to insult or offend others

**Any person found violating or suspected of violating these rules can be disabled from eduID.se for investigation. Furthermore, legal action may be taken.**

CANCEL

I ACCEPT





## Register: Verify email address

Enter the six digit code sent to [redacted] to verify your email address.  
You can also copy and paste the code from the email into the input field.

The code expires in 🕒 09:54

CANCEL

OK



## Register: Suggested password

A strong password has been generated for you. To proceed you will need to copy the password in to the Repeat new password field and click the Save button to store it for future use.

Choose an option

- Suggested password     Set your own password

New password

zt9t 9w7j ou9f I

COPY

Repeat new password\*

|XXXX XXXX XXXX

CANCEL

SAVE



## Register: Completed

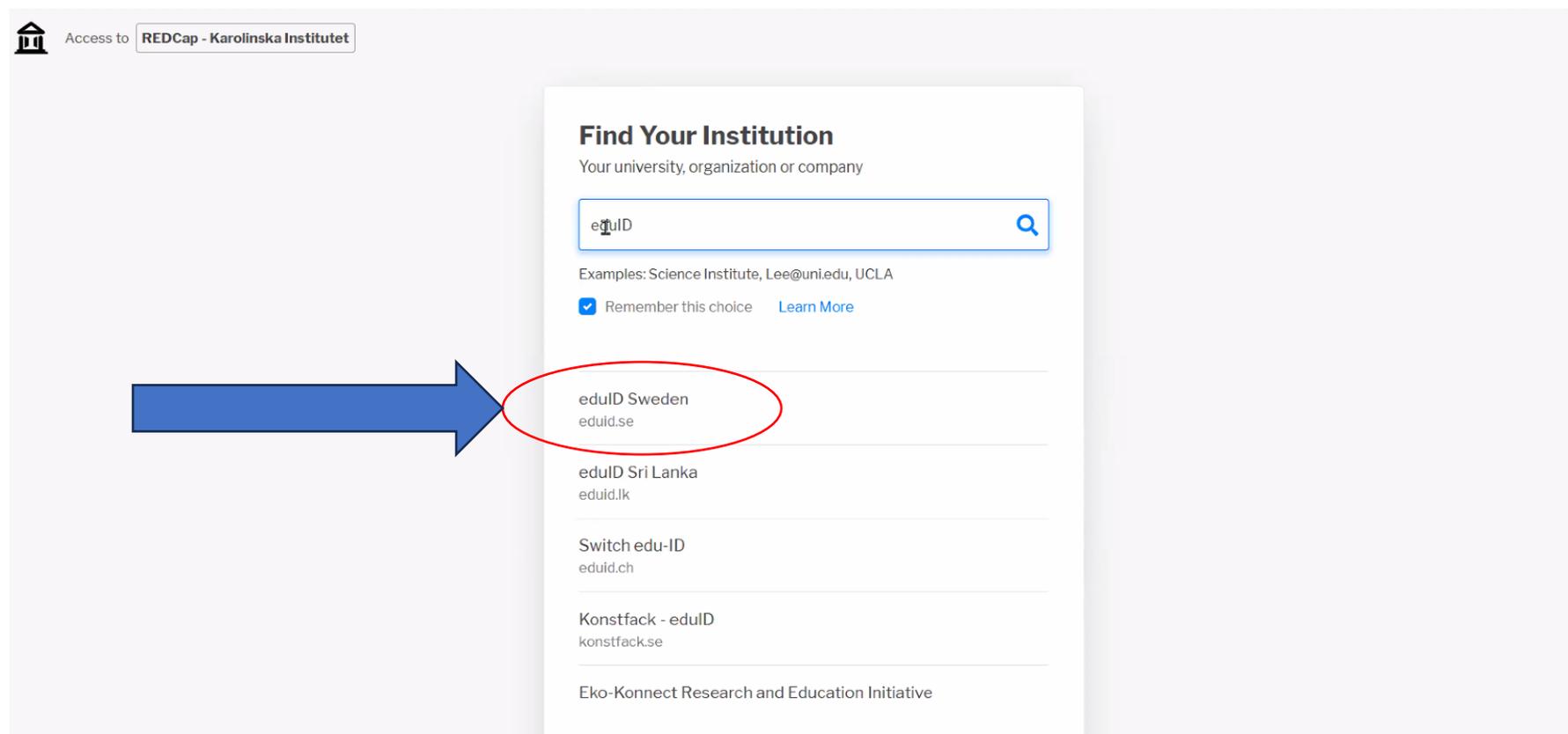
These are your login details for eduID. Remember or save the password.  
Note: spaces in the password are there for legibility and will be removed automatically if entered. Once you've logged in it is possible to change your password.

Email address



[Go to eduID to login](#)

# Go to redcap.ki.se and find eduID Sweden



Access to **REDCap - Karolinska Institutet**

### Find Your Institution

Your university, organization or company

Examples: Science Institute, Lee@uni.edu, UCLA

Remember this choice [Learn More](#)

- eduID Sweden  
eduid.se
- eduID Sri Lanka  
eduid.lk
- Switch edu-ID  
eduid.ch
- Konstfack - eduID  
konstfack.se
- Eko-Konnect Research and Education Initiative

# Your username should already be there

[Log out](#)

## Basic User Information Form

Before accessing REDCap, we first need to obtain some basic information about you. Please enter ALL the fields below and then hit the Submit button. Once this information is saved, you can change it any time by navigating to the Profile page, which you will find the link to at the top right of every page.

Username:

First name:

Last name:

Email:

Re-enter email:

NOTE: The email address entered above will first need to be verified before access to REDCap is granted. After clicking the Submit button, an email will be sent to that email account, after which you will need to click the link inside the email to verify your email account before accessing REDCap.

Submit

[Log out](#)

## ✓ Account created / Verification email sent

Your REDCap account has now been created. But to complete the account setup process, you will need to confirm your email address by checking your email account [martina.jaklic@kclj.si](mailto:martina.jaklic@kclj.si) for the account verification email sent by REDCap, and follow its instructions. You will not be able to fully access your REDCap account until the setup process has been completed. Thank you!

 [Check your email account](#) 

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- Check your mail and verify by clicking the link. If it doesn't work, copy the long link below the button in the email and paste it into the address field.

✓ Email account verified!



## It is recommended that you set up the Google Authenticator app for 2-step login

To use two-step verification to log in to REDCap using Google Authenticator or Microsoft Authenticator mobile app, you will need to first download the app onto your mobile device. Use a link below to download the app on your mobile device.

### 1) Download the Google Authenticator or Microsoft Authenticator app to your mobile device

Download the app by searching for '**Google Authenticator**' or '**Microsoft Authenticator**' in your mobile device's app store (e.g., Apple App Store, Google Play Store).

### 2) Open the app, and scan this QR code [View QR code in separate window](#)

# Now, add two-step verification. Scan the QR-code *on the website – not on this slide!*

✓ Email account verified!

Your email account for REDCap has now been verified. You may now access REDCap by clicking the link below.

Access REDCap

## 🔔 It is recommended that you set up the Google Authenticator app for 2-step login

To use two-step verification to log in to REDCap using Google Authenticator or Microsoft Authenticator mobile app, you will need to first download the app onto your mobile device. Use a link below to download the app on your mobile device.

➔ **1) Download the Google Authenticator or Microsoft Authenticator app to your mobile device**

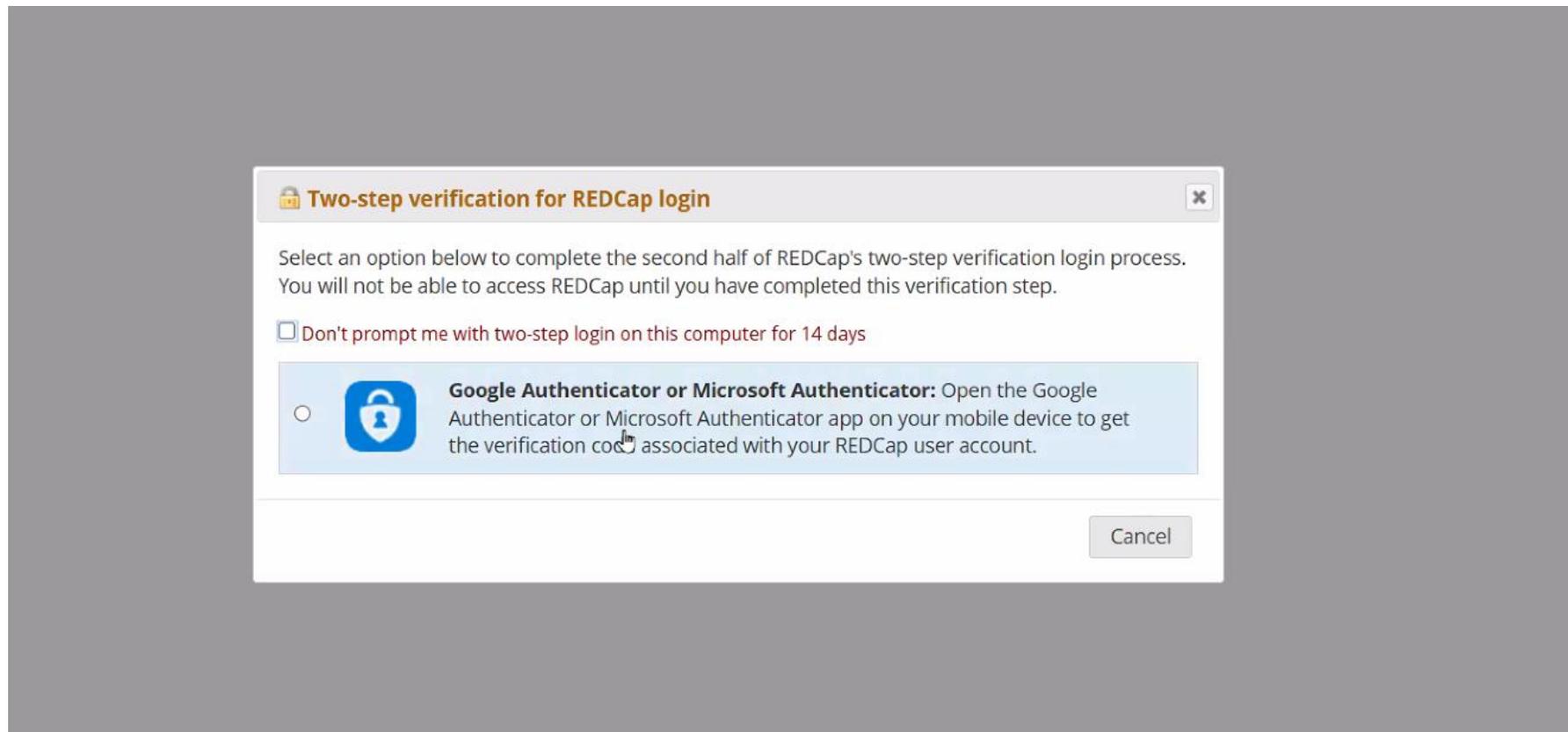
Download the app by searching for '**Google Authenticator**' or '**Microsoft Authenticator**' in your mobile device's app store (e.g., Apple App Store, Google Play Store).

➔ **2) Open the app, and scan this QR code** [View QR code in separate window](#)



Don't scan this code – scan the one on your screen/the website

When you log in you will be prompted to enter the six digit number that refreshes every 30 seconds in your authentication app.



# Send your registered mail from RedCap to

[Anna-sofia.hallberg.borjesson@ki.se](mailto:Anna-sofia.hallberg.borjesson@ki.se)

You're done – good job!